SAVE THE SLUM INITIATIVE (STSI)

CAC Registration: CAC/IT/NO 139240

Save the Slum Initiative (STSI) is a non-governmental organization with registration CAC/IT/NO 139240. STSI was founded in 2016 and is committed to responding to current needs to improve the life of people living in slums and local communities across Nigeria. STSI envisions improving the living standards of vulnerable persons and communities and our overall aim is to work with urban poor to bring about long-term and sustainable transformation to their quality of life and to also provide better community-based healthcare and empowerment education and environmental improvement to all communities that will serve. We intervene in various sectors like WASH, Education, Protection, Nutrition, Health, and Livelihood of humanitarian sectors and community development projects. Since its inception in 2016, STSI have implemented in over 10 States in Nigeria.

Objectives and Background

Save The Slum Initiative (STSI) is conducting a process for pre-qualified suppliers and contractors for the provision of goods and services which are listed below. Current suppliers and service providers who wish to be retained in the register are also advised to apply. This process will remain open for a period of three (3) weeks, from 16 October 2026 to 6 November 2026.

ITEM NO	LOT NUMBER	CATEGORY
1	LOT 01	General Office Cleaning & Sanitation Services.
2	LOT 02	Supply of General Office Stationery and Consumables (Biscuits, Dispenser water, sugar, Milo, Milk, tea items, Detergent etc)
3	LOT 03	Supply of Fire Detection and Fighting Equipment
4	LOT 04	Provision and Maintenance of Plumbing Services
5	LOT 05	Provision and Maintenance of Electrical Services
6	LOT 06	Supply of IT Equipment (Computers, Printers and associated accessories)
7	LOT 07	Supply of Communication Equipment/Services
8	LOT 08	General Printing Services /Maintenance of Office Equipment (Photocopiers, Printers, Scanners and the likes) Printing of materials (Design, Printing and Branding (E.g., manuals, banners, posters, vouchers, reports, stickers, t-shirts, flags etc.)
9	LOT 09	Provision of Internet Services/Maintenance
10	LOT 10	Provision of Travel Agency Services
11	LOT 11	Provision of Audit/Financials/Tax Consultancy Services
12	LOT 12	Supply of Laboratory and Medical Equipment
13	LOT 13	Supply of Vehicles
14	LOT 14	Provision of Motor Vehicle Service parts, Maintenance & Repairs
15	LOT 15	Supply of PMS, AGO and Diesel
16	LOT 16	Vehicle Monitoring/Tracking Device Systems
17	LOT 17	Building repair and Construction services
18	LOT 18	Health Maintenance Organizations (HMO)

Important Notice

- The successful Vendor(s) will sign an Agreement with a set price that shall be for a period of twelve (12) months which may be subject to review.
- Vendors shall be domiciled in and shall comply with all Government Regulations to operate in Nigeria. Vendors shall be regular taxpayers and shall furnish a copy of their operating license/certificate of registration. Vendors shall not be under a declaration of ineligibility for corrupt or fraudulent practices.
- A vendor may modify or withdraw its EOI after submission, provided that a written notice of the modification, including substitution or withdrawal of the EOI is received by the Purchaser prior to the deadline prescribed for submission of Expression of Interest. Furthermore, no EOI may be modified after the deadline for submission.
- In the Bid Form and Price Schedule, as well as in all documents, correspondence, and business dealings relating to this tender, all financial rates and quantities must be expressed in Nigerian Naira.

- After the screening process, all eligible vendors will be contacted via email.
- Applications submitted after the deadline will not be accepted.

Pre-qualification Criteria:

i. Company profile, including name, verifiable address, active telephone numbers, active email addresses in the name of the company and organization's administrative structure.

ii. Price offering sheet.

iii. Three references.

iv. Evidence of company registration with the Corporate Affairs Commission (i.e. Certificate of Incorporation; forms CAC2 and CAC 7, Article and Memo of Incorporation).

v. Tax Identification Number (TIN) with evidence of tax remittance (Tax Clearance Certificate) for the last three years.

vi. Evidence of VAT registration with evidence of VAT remittance.

vii. Evidence of bank account in the name of the company/business entity.

viii. Verifiable list of similar jobs/supplies successfully executed in the past (inclusion of letters of award and completion certificates an added advantage).

Proposal Submission:

Organizations or consultants who are interested in taking part in the next solicitation process should send the necessary paperwork to the email address shown below as attached files. Attachments in Adobe PDF format should not be more than 10MB.

All completed pre-qualification documents can be submitted to the designated e-mail address **procurement@savetheslum.org.ng**.

In addition, a sealed envelope should be marked at the bottom right corner with the clear subject "Prequalification of company". Applications must be received NOT LATER THAN 12:00 PM (Nigerian time) on Friday, 6 November 2026. Hardcopy bids should also be submitted at the head office. All hardcopy bids must be duly registered in the bid register before submission in the bid box.

STSI staff will be available to provide clarifications/respond to questions in relation to this expression of interest via davidbami@savetheslum.org.ng or call 08106654403.

Hardcopy bids should be addressed to:

Review Committee
Save The Slum Initiative (STSI)
No 23 Ramat Road, off NNPC Depot, Damboa Road, Maiduguri, Borno State.