OXFAM
The future is equal

Menu

# Procurement and Consultancy

Oxfam is a confederation of 20 affiliates operating globally in 79 countries, working to see a world without poverty. We are a worldwide development organization that mobilizes the power of people against poverty. Around the globe, we work to find practical, innovative ways for people to lift themselves out of poverty and thrive. We save lives and help rebuild livelihoods when crisis strikes. And we campaign so that the voices of the poor influence the local and global decisions that affect them.

In Nigeria, Oxfam works to influence policy change in favour of the poor and most vulnerable, promoting food security and supporting small-scale farms to improve the livelihoods of men and women in rural areas.

Oxfam in Nigeria focuses on:

- Meeting vulnerable people's needs: saving lives.
- Sustaining increased incomes for the poorest.
- Transforming attitudes about women’s roles and rights.
- Increasing active citizenship and the accountability and transparency of public and private sectors.

Central to our work is the belief that power relations need to change to enable poor people to demand and claim their rights. We work with a wide variety of development partners and allies, such as community organizations and civil society groups at the local, state, and national levels to achieve our goal.

## RFP: Engagement of an Audio-Visual (AV) Consultant for High-Impact Video Documentary and Professional Photography

Cookie Settings

**SCOPE OF WORK:**

1. **Prequalified Consultancy will be expected to:** The primary objective of this consultancy is to handle end-to-end production (pre-production, field filming across Adamawa and Borno, and post-production) of a streamlined, high-impact set of deliverables. The consultant will produce a compelling documentary, a fast-paced highlight video, character-driven social reels, and a comprehensive photo library that effectively document local agency, infrastructure successes, CDP budget advocacy, and conflict resolution (such as the 70-year-old land dispute between Wawa and Kubuku wards). The consultant must also ensure critical donor visibility and narrative compliance, specifically referencing the German Government (BMZ) and European Union jointly under the Team Europe identity in the main documentary's narration.

2. **Deliverables include:** The consulting firm/individual will deliver the following outputs:
    1. Video Deliverables (5 Focused High-Impact Assets)
    2. Photography Deliverables: professionally colour-corrected photographs documenting field activities, infrastructure, and human-interest portraits, complete with metadata including captions, subject info, and locations.
    3. Post-Production Workflow & Final Archival Submissions,

**Application & Administrative Requirements:**

1. **Supplier Quotation/Proposal:** Description of the goods/services/works provided as per the specification, including a detailed breakdown of costs by deliverables/day/working hours. All prices must appear in Naira, with unit prices and total price. Date and validity of the quote must be included.
2. **Proof of registration:** For Companies, attach a copy of company registration with the Corporate Affairs Commission (CAC) in Nigeria. For Individuals/Freelancers, attach a copy of your Tax Identification Number (TIN).
3. **Evidence of previous work:** Evidence of having successfully carried out similar works, including letters of award, completion certificates, or emails of completion/satisfaction.

**PAYMENT TERMS**

- 2% WHT will be deducted and remitted to NRS according to Nigerian regulations
- a 7.5% VAT should be added to the total invoice amount. You are responsible for the appropriate remittance of this tax to NRS

Download the full Terms of Reference

The deadline for submission of proposals is **30th September 2026 at 23:59 (WAT)** upon conditions in the Terms of Reference and Evaluation Criteria. (Note: Responses must be submitted in English, electronically to: nga.bid@oxfam.org with the subject "CDP IMPACT DOCUMENTARY - [Name of Bidder]")

Oxfam does not bind itself to award the proposal to the lowest offer and reserves the right to accept the whole or part of the proposal.

We look forward to receiving a proposal from you and thank you for your interest in our account.

Yours sincerely,

**Oxfam Procurement**

**Oxfam Affiliates**

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