Request for Quotations

SAY WEE entrepreneurship center set-up in Lagos

Reference No.:	RQ10878
Date Published:	09/11/2026
Due Date for Responses:	09/18/2026

Requirements

Please refer to the attached Excel file, Annex A: Bill of Quantities (BoQ) – Lot 1, Lot 2, and Lot 3.

Bidders are required to submit a bid for only the lot(s) they are able to supply. Kindly indicate clearly the lot(s) being bid for and provide the corresponding prices for all items under the selected lot(s).

Delivery Instructions

Items to be delivered to

Federal College of Fisheries and Marine Technologies, Number 2 Wilmot Point Road, Bar Beach, Victoria Island, Lagos

Requested Delivery Date

10/30/2026

Additional Information

The scope of Work for this assignment is divided into three lots to support specialization and improve delivery efficiency. Lot 1 covers ICT equipment Lot 2 covers renovation work, while Lot 3 covers the supply and installation of furniture and equipment. Interested individuals, organizations, or companies may apply for one or both lots. Each lot will be evaluated independently. Due Diligence Checklist for Procurement and vendor site visit will be conducted before selection.

Response Instructions

To ensure consideration, all responses must be submitted no later than **09/18/2026**, written in **English** with prices stated in **NGN**.

All responses must:

- Contain a detailed cost with applicable taxes and other charges clearly identified.
- Provide requested payment terms and conditions.
- Include a contact name, email address, and telephone number.
- For quotes from a firm, provide a brief outline of the company and services offered, including the company's full legal name and address, the jurisdiction of incorporation, the full legal name and country of citizenship of the company's owners/principal officers, and the year the business was established.
- If a consortium of firms or a team of consultants submits a quote jointly, the above information should be provided for each member of the team.
- Only include attached files that are 10 MB or smaller in size. Do not include compressed (ZIP, RAR), executable, or other unusual file formats as these will be rejected.

Submit responses to: **buy+RQ10878@tns.org**

Note: DO NOT email your response to any employee of TechnoServe or deliver your response in hard copy to a TechnoServe office. Failing to adhere to these instructions may make your response ineligible for consideration.

Terms and Conditions

- This solicitation shall not be construed as an offer by TechnoServe.
- Responses must be submitted on or before the date indicated.

- Any quotes that are unresponsive will be summarily rejected.
- Responses to this solicitation shall be deemed binding offers and must remain valid for acceptance for no less than 90 days from the closing date of this solicitation.
- Any purchases resulting from this solicitation will be governed by TechnoServe's contractual terms and conditions, and may be subject to additional terms as required by donors funding the purchase.
- TechnoServe expressly reserves the right to accept or reject any quote or to cancel the solicitation process at any time without explanation, with no liability to any respondent.
- TechnoServe may, at its discretion, accept all or part of a respondent's offer.
- All information provided by TechnoServe in this solicitation is given in good faith; however, details are subject to change.
- TechnoServe may require respondents to enter into a non-disclosure agreement as a prerequisite for consideration.
- Respondents bear sole responsibility for all costs incurred in connection with the preparation of their response, including any third-party expenses.
- All responses shall become the property of TechnoServe.
- Respondents must fully disclose any conflicts of interest pertaining to this solicitation. Failure to comply may result in disqualification.

Request Files

The following attached files, if any, represent an important part of this solicitation.

Description	File
Annex A: BoQ For Lagos (Lot 1, Lot 2 & Log 3)	Download

Selection Criteria

Submissions will be evaluated based on the following criteria and rating methodology.

Selection Criteria	Max Points
Quality of goods/services, factoring in vendor reputation (At least 4 years of professional experience in construction management, ICT equipment or furniture & furnishing)	40
Price, inclusive of all delivery, fees, taxes, and other charges (Value for money and clarity of the budget)	30
Ability of the vendor to deliver goods/services in line with the dates requested (Evidence of successful delivery of similar facilities)	20
Payment terms, with full points granted for payment 30 days after invoicing	10