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**NATIONAL OPEN CALL FOR TENDER NOTICE**

# GROUP LIFE INSURANCE SERVICES

Published on **07/08/2026**

**ALIMA** is an International humanitarian non-governmental medical organization providing assistance to populations in distress, victims of armed conflicts, without discrimination and irrespective of race, religion, and creed or political affiliation. ALIMA has been working in Nigeria since 2016.

As part of the implementation of its humanitarian operations across Nigeria, ALIMA seeks to engage a qualified and duly licensed Insurance Company to provide Group Life Insurance Services for its national staff in compliance with the Pension Reform Act (PRA) 2014 and other applicable regulatory requirements.

ALIMA therefore invites competent, experienced, and legally registered Nigerian Insurance Companies to participate in this national open call for tender for the award of a 12-month Contract for the provision of the following service:

| Description of Services |
|---|
| **Provision of Group Life Insurance Services for ALIMA National Staff in Nigeria** |

All eligible, competent, and legally registered Nigerian Insurance Companies accredited by the National Insurance Commission (NAICOM) and other relevant Reinsurance Companies, with proven experience in providing Group Life Insurance Services to the humanitarian and/or International NGO sector, are encouraged to apply. Interested bidders are required to personally visit the ALIMA Abuja Coordination Office at the address below to collect and submit the tender documents. Further information regarding this tender can be obtained using the following e-mail address: sourcing@nigeria.alima.ngo, with hrco@nigeria.alima.ngo, copied.

The Tender Files contain detailed information regarding eligibility requirements, including mandatory documents and information as well as evaluation and award criteria, and submission guidelines.

| **Tender Main Timelines Table** | |
|---|---|
| Tender Reference | 26/NGA/ABJ/NG110/114 |
| Tender Launch Date | **07/08/2026** |
| Collection of Tender Documents | From 07/08/2026 at 8am to 7/09/2026 at 5pm, Local Time |
| Deadline of Submission of Tenders | **07/09/2026, at 05:00 pm, Local Time** |
| Public Bid Opening Sessions | **08/09/2026, at 11:00 am, Local Time, in ABUJA COORDINATION OFFICE** |
| Confidential Evaluation of Tenders | Between **09/09/2026** and **11/09/2026 (Subject to change without communication)** |
| Supplier Vetting & Reference checks | Between **14/09/2026** and **16/09/2026 (Subject to change without communication)** |
| Award of Contract and Contract signing | Between **17/09/2026** and **18/09/2026 (Subject to change without communication)** |
| Contract Start Date | Between **21/09/2026** and **01/10/2026** |

Sealed Tenders prepared in English in **one hard copy** and **one scanned copy** in **a new USB drive** must be submitted to ALIMA Coordination Office at the address indicated below, **no later than 05:00 pm, Local time, on 07 September 2026.**

| **ABUJA COORDINATION OFFICE** |
|---|
| LOCATED AT: **NO. 12, KEN NNAMANI CRESCENT, WUYE DISTRICT, FCT, ABUJA.** |

**TENDER DOCUMENTS COLLECTION AND BID SUBMISSION TIME AT THE ALIMA COORDINATION OFFICE:**
08:00 AM - 01:00 PM AND 02:00 PM - 05:00 PM, LOCAL TIME, MONDAY TO FRIDAY (07/08/2026 to 07/09/2026).

Done in Abuja, on 7th August 2026.

Linus Oyite
**Supply Manager**
ALIMA Nigeria.