HOPE360 INITIATIVE FOR PEACE

REQUEST FOR QUOTATION (RFQ)

PROVISION OF AIR TICKET SERVICES

RFQ Reference No.: HOPE360/PROC/AIR/08/2026
Date of Issue: 2nd August 2026
Deadline for Submission: 5th August 2026

1. INVITATION TO QUOTE

Hope 360 Initiative for Peace invites qualified and reputable travel agencies and airline ticketing vendors to submit competitive quotations for the provision of **air ticket services** for one (1) passenger travelling from Maiduguri to Lagos, Nigeria.

2. TRAVEL REQUIREMENTS

Description	Details
Travel Route	Maiduguri – Lagos
Travel Date	10th August 2026
Number of Passengers	1 Passenger
Travel Class	Economy Class
Type of Ticket	One-way

3. QUOTATION REQUIREMENTS

Interested vendors are requested to provide a quotation containing the following information:

1. Name of airline and available flight option(s).
2. Total ticket cost, including all applicable taxes, fees, and charges.
3. Departure and arrival times.
4. Baggage allowance.
5. Ticket validity and conditions.
6. Ticket change, cancellation, and refund policies.
7. Any applicable service or booking charges.
8. Vendor/company profile and relevant experience.
9. Quotation validity period.

4. PAYMENT / REIMBURSEMENT TERMS

Payment or reimbursement to the selected vendor will be processed **within thirty (30) days** upon submission and verification of the required supporting documents, including the valid invoice, ticket, and other relevant documentation as required by HOPE360.

5. EVALUATION CRITERIA

Quotations will be evaluated based on the following criteria:

- Competitiveness of the quoted price.
- Availability and suitability of the proposed flight schedule.
- Reliability and reputation of the vendor.
- Compliance with the requirements of this RFQ.
- Ticket flexibility and applicable terms and conditions.

6. SUBMISSION OF QUOTATION

Interested vendors should submit their completed quotation/proposal electronically to:

Email: procurement@hope360aid.org CC: hope360aid@gmail.com

Email Subject: *Proposal for Air Ticket – Maiduguri to Lagos*

Submission Deadline: 5th August 2026

Late submissions may not be considered.

Hope 360 Initiative for Peace reserves the right to accept or reject any quotation, in whole or in part, in accordance with its procurement policies and procedures, without obligation to provide reasons for its decision.

Procurement Unit
Hope 360 Initiative for Peace
Email: info@hope360aid.org