## Expression of Interest for Car Hire Vendor Registration at Helen Keller Intl

Helen Keller Intl is a global health organization dedicated to eliminating preventable vision loss, malnutrition, and diseases of poverty. Confounded by Helen Keller – and guided by her fierce optimism and belief in human potential – the organization delivers life-changing health solutions to vulnerable families where the need is great but access to care is limited. In the US, Africa, and Asia, Helen Keller's proven, science-based programs empower people to create opportunities in their own lives and build lasting change. Applications are invited for:

**Title: Expression of Interest – Suppliers Registration (Car Hire Vendors)**

**Locations: Nigeria (Abuja, Adamawa, Akwa Ibom, Bauchi, Benue, Borno, Ebonyi, Nasarawa, Taraba, Kebbi, Sokoto, Kastina,)**
**Employment Type: Contract**

**Details**

- Helen Keller Intl is launching "Call for Expression of Interest "from qualified, interested, and duly established companies, suppliers, and service providers from Abuja, Adamawa, Akwa Ibom, Bauchi, Benue, Ebonyi, Nasarawa, Kebbi, Sokoto and Kastina state to participate in pre-qualification of supplier's exercise in car hire services. We cordially invite both existing and new suppliers to submit their expression of interest.

**Eligibility**

These eligibility criteria ensure that only qualified Vendors are considered for contracts, thereby reducing risk and ensuring that the organization receives high-quality goods or services.

- Vendors must be a legally registered entity in the country or region where the services are to be provided, have all necessary licenses and permits required and possess the technical expertise, equipment, and resources necessary to fulfill the contract.
- Vendors must be in good standing with tax authorities and must provide tax registration certificate.
- Vendors should have a proven track record in providing car services and demonstrate the ability to deliver services within the specified timeframes.
- Vendors must have a physical office address with functional email address and phone number.
- Vendors must disclose any potential conflicts of interest with Helen Keller Intl or it's Staff Members.

- Fully Air-conditioned Vehicles, well maintained/serviced vehicles, active fire extinguisher, seat belt, and C-caution or triangle), functional spare tyre, active light.
- Helen Keller Intl will conduct background checks or require evidence of a positive business reputation.

**Categories:**

| S/N | ITEMS |
|---|---|
| 1 | **Car hire services** |

**Disclaimer:** Bidders are notified that, the call for expression of interest does not serve as contract or agreement whatsoever and doesn't bear any financial compensation in responding to this call for expression of interest.

**Documents Required**

- Company Profile
- Certificate of incorporation of business including active CAC.
- CAC Form 2
- CAC Form 7
- Copy of Active Tax Identification Number
- Proof of substantial / past orders completed for the category you are applying for i.e. copy of supply order, work order etc. of previous transactions) and recommendation if available.

**Application Closing Date**
15th July 2026.

**How to Apply**
Interested and qualified vendors should submit the above-mentioned documents by email to: Nigeria-procurement@hki.org